

EXCELSIOR SPRINGS PARKS AND RECREATION DEPARTMENT

BOARD MEETING MINUTES

OCTOBER 18, 2011

The Excelsior Springs Parks and Recreation Department Board meeting held October 18, 2011 was called to order by President Sharon Powell.

Roll call was taken.

MEMBERS PRESENT: Sharon Powell, President; Susan McAuliffe, Secretary; Joyce Green, Treasurer; Keith Bowen; Sherri Branson-Hurt; Zac Ganzer, Christy Marker arrived at approximately 7:55 p.m.

MEMBERS ABSENT: Jeff Duncan, Theresa Henson

CITY COUNCIL LIAISON: Chad Taylor

VISITORS: Ralph Crawford

STAFF PRESENT: Katie Noyd, Director; Steve Porter, Maintenance Foreman; Janet Morehead, Administrative Assistant – Office; Jack Swearingin, maintenance crew; Jeff Chappel, maintenance crew

Sharon Powell asked for consideration of the agenda. There were no changes.

Susan McAuliffe made the motion to accept the minutes of the September 27, 2011 Excelsior Springs Parks and Recreation Board meeting as written. Joyce Green seconded the motion, motion passed, 6 – 0.

Katie Noyd discussed the new three page condensed Financial Report. She thanked Steve Marriott, Director of Administrative Services, for his work on it. Fund balance for year ending FY 10-11 is \$542,144.

Sherri Branson-Hurt made the motion to accept the September 2011 Financial Report as received. Susan McAuliffe seconded the motion, motion passed, 6 – 0.

STAFF REPORTS

Steve Porter reported that at the Lane of Lights, the electricity is to the panel box in the shelter and that this completes this phase. Bare dirt areas have been seeded and strawed. Lisa Malay told Steve Porter that the Christmas Committee will start setting up decorations on November 1.

The area at Wildwood Park that was cleared has been seeded and strawed. Part of the old staircase has been demolished and no trespassing signs are ordered and will be installed at the top and the bottom areas of the old staircase. AmerenMO will be contacted about installing a light to illuminate the area at the top of the new stairs.

The asphalt 69 walk trail has been edged and the trees trimmed. Sealer will need to be purchased because the sealer on hand is not usable.

The Eagle Scout Project of repairing the wood walk trail in East Valley Park has been completed. Nicholas Hellyer did a nice job.

Steve Porter and Jeff Chappel attended a Maintenance Conference in Columbia on October 11. They attended classes on fertilizers, chain saw safety, concrete, mulch, turf, etc. Steve felt that it was a good conference and that they will be able to use some of the things they learned.

The hand railing has been extended from the ramp leading out of the Senior Center to the parking lot.

The railroad ties that shore up the dirt along the sidewalk into the Senior Center will be replaced using decorative blocks.

The burned out light bulbs on Field 1 and 2 at West Complex were replaced. Lense covers had to be ordered for the light fixtures at Raper Park. Once those come in, the burned out light bulbs at Raper Park will be replaced.

Katie received the reconfigured schematic and reconfiguration price (\$3,000) for the skate park. The American Ramp Company (ARC) also included suggested additions for the skate park. She will contact the boarders that asked if the skate park could be reconfigured and meet with them and review the schematic. Katie will bring the feedback from the boarders to the Parks and Recreation Board meeting in November.

The Department could possibly host a competition(s) for boarders, skaters, etc.

The Department is looking into leasing machinery instead of purchasing it. Information will be gathered and brought back to the Board.

Katie Noyd reported that youth soccer, youth volleyball and youth flag football have two more Saturdays of games. Women's fall volleyball finished games on October 12. Coed and men's softball have at least two more weeks of games.

Sabrina's volleyball team won the Women's "C" league and Kiss My Ace won the Women's "B" league.

Youth basketball registrations are being accepted now. Adult basketball, coed volleyball and women's volleyball are also being offered.

Elaina Lamley has been offering Zumba classes on Saturday mornings for \$1.00 and the response has been good. The Complete Fitness and Zumba classes during the week are also picking up participants.

The morning Strength and Stability class has been cancelled until another instructor can be found.

Brent Craigg's Women's Body Sculpting class is well attended.

There is no report for the Young Picasso Club. The September classes seemed to be well attended.

The Department has 130 signed up on Textcaster and 396 friends on Facebook.

Katie was invited to and attended the Midwest Public Risk's annual conference in Branson on October 2, 3 and 4. She will be getting more information on the "We Tip" program. It is an anonymous call in program for vandalism or any type of crime.

Katie also was able to attend the Missouri Trails Summit in Kirkwood on October 6, 2011. She attended some interesting sessions including one on "livable" streets.

Katie, Beth Barbee and Janet Morehead attended the webinar, "Alternative Fund Development Program". Barry Weiss spoke about developing a foundation, corporate donations, and naming rights. Developing a foundation is right along the idea of forming a "Friends of Parks and Recreation Committee". It was very informative.

Katie has registered up for the Certified Playground Safety Inspection class at the North Kansas City Community Center on November 8 – 10, 2011.

COMMITTEE REPORTS – none

OLD BUSINESS

Katie Noyd attended the Capital Improvement Authority meeting on October 10, 2011 and asked for \$125,000 to assist in paying for the Highway 69 Trail Extension. The CIA approved the request. Katie then attended the City council meeting on Monday, October 17. The City Council approved the request as recommended by the Capital Improvement Authority.

Molly McGovern, Mid America Regional Council Commission Administrator; Chad Birdsong, Public Works Director; and Katie Noyd will meet with the new Missouri Department of Transportation representative on Thursday, October 20. They will go over the paperwork for the Highway 69 Trail Extension and discuss the project.

The new park at Brunke and Lynn Road was discussed. Katie would like to get the walk trail started and maybe get the two projects completed at the same time.

Katie, Beth and Janet started training on ActiveNet last week. They will have training again next week Monday through Friday. The system will not be live until after youth basketball registration is complete. Katie shared with board members some of the reports that the program will be able to generate.

There will be a link from the Parks and Recreation Department's website to ActiveNet.

NEW BUSINESS

Katie Noyd discussed an ad-hoc committee for future sports fields. She asked Jeff Duncan, Sherri Branson-Hurt, and Zac Ganzer to serve on this committee for the proposed ball fields at West Complex.

OPEN DISCUSSION

Zac Ganzer commented that it could be a revenue making project to host a skate park competition. There could be competitive and non-competitive events along with maybe a best trick competition, etc. It would be worth looking into, especially since any money that is made could go back into the skate park.

Keith Bowen asked if there was a forum in which any public meeting could be videotaped and then played on the air for those who would want to become more informed.

Additional ideas were bounced around about how to reach more people. The Department already uses Constant Contact, text castor, The Town and Country Leader, The Excelsior Standard, water bills and the sign board out front of the Community Center. Youth forms are also sent to the schools.

Zac Ganzer made the motion to adjourn the meeting to go into closed session pursuant to Section 610.021 RsMO: (2) Real Estate. Sherri Branson-Hurt seconded the motion, motion passed.

Christy Marker arrived at approximately 7:55 p.m.

Joyce Green made the motion to come out of closed session. Zac Ganzer seconded the motion, motion passed 7 – 0.

Sherri Branson-Hurt made the motion to adjourn the meeting. Christy Marker seconded the motion, motion passed 7 – 0.