



**Capital Improvements/Trans Trust Authority**  
**Minutes of Regular Meeting**  
**March 8, 2021 | 4:00pm | Council Chambers & Zoom**

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**1. Roll Call:**

**Present:** Mayor Sharon Powell, Tray Harkins, Mary Lou Greim, Reggie St. John, Jason Cole (arrived at 4:03 by zoom), Lyndsey Baxter (zoom) and Mike Edwards (phone).

**Absent:** None.

**Also Present:** City Manager Molly McGovern, Public Works Director Chad Birdsong, Mayor Pro-Tem Morgan, Lt. Larry Tarrant, Parks and Recreation Director Nate Williams, Fire Chief Joe Maddick and Authority Secretary Susan Conyers.

- 2. Approval of Minutes – January 11, 2021:** Tray Harkins motioned to approve the March 8, 2021 meeting minutes; Mary Lou Greim seconded. Motion approved.
- 3. Approval of Capital Improvements Budget Spreadsheets – October, November, and December of 2020, and January and February of 2021:** Molly McGovern, City Manager briefed the Authority of the Capital Improvements Budget Spreadsheets of October of 2020 through February of 2021. Reggie St. John motioned to approve the Capital Improvements Budget Spreadsheets of October, November, and December of 2020, and January and February of 2021. Tray Harkins seconded. Motion approved.
- 4. Approval of Transportation Trust Financials – October, November, and December of 2020, and January and February of 2021:** Chad Birdsong, Public Works Director briefed the Authority of the Transportation Trust Financials of October of 2020 through February of 2021 noting the TIF allocations are not in there yet. Tray Harkins motioned to approve the Transportation Trust Financials of October, November, and December of 2020, and January and February of 2021. Mary Lou Greim seconded. Motion approved.
- 5. Approval of Use of Sewer Extension Funds for Digester Project:** Chad Birdsong, Public Works Director briefed the Authority of the bids received for the digester project. A shortfall of \$91,000 from the Sewer Extension Fund is needed and any remaining funds would be refunded back to Capital Improvements. Mike Edwards motioned to take additional funds needed from the Sewer Extension Fund to cover the shortfall of funding for the Digester Project, and transfer the remaining balance back when the project is done. Tray Harkins seconded. Motion approved.
- 6. Discussion on Use of Sidewalk Funds:** Chad Birdsong, Public Works Director briefed the Authority on the use of Sidewalk Funds for help funding the addition of a bike lane in the Overlay Project. The Overlay Project is a combination of 2020 and 2021. Road & Bridge allocated \$250,000 to help fund the shortfall of the Overlay Project. The project still needs another \$50,000 in funding. The plan is to utilize \$50,000 of the Sidewalk Fund to cover it. Chad Birdsong explained the bike lane would follow the Complete Streets program.
- 7. Discussion of Safe Streets & Sidewalks BUILD Project:** Molly McGovern, City Manager updated the Authority on the Safe Streets & Sidewalks Project and BUILD Grant.
- 8. Comments:** There were no comments.
- 9. Adjourn:** The meeting adjourned at 4:53 pm. The next meeting is scheduled for Monday, April 12, 2021 at 4:00 pm.
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Susan Conyers, Authority Secretary



**Capital Improvements/Trans Trust Authority**  
**Minutes of Regular Meeting**  
**April 1, 2021 | 10:00am | Virtual Meeting by Zoom**

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**1. Roll Call:**

**Present:** Mayor Sharon Powell, Reggie St. John, Lyndsey Baxter, Mike Edwards (phone), and Tray Harkins (10:08am).

**Absent:** Mary Lou Greim and Jason Cole.

**Also Present:** City Manager Molly McGovern, Public Works Director Chad Birdsong, Parks and Recreation Director Nate Williams, Fire Chief Joe Maddick, Police Chief Clint Reno, Economic Development Director Melinda Mehaffy and Authority Secretary Susan Conyers.

- 2. Discussion – Letter of Support:** Molly McGovern, City Manager discussed the need for a letter of support to apply for a grant for safe streets and sidewalks. The program that was formerly called BUILD has been pulled from the government website and has now been redirected to an earmark that requires a funding match of twenty percent of the total estimated project cost of \$18.5 to \$20.5 million. The letter of support will identify the source of the match. The hope is for a match of \$1.5 to \$2 million to come from Capital Improvements, as well as help from the Westside CID once formed. A spreadsheet was provided to show the timing for this funding for the three phase project. There was much discussion with the Authority about the project area. Director of Public Works noted the City would never be able to make these improvements on our own, the project would address many issues, and it would not only help the new school but the area businesses as well.
- 3. Approval – Application for Federal Funding Earmark:** Molly McGovern, City Manager briefed the Authority of the request to fund the 20% match for the federal funding earmark application for the Safe Streets and Sidewalks Project. The Authority asked questions about the forming of the Westside CID and the project. Mike Edwards motioned to commit up to \$2 million to help fund the grant match as requested. Reggie St. John seconded. A roll call of votes was taken: Mike Edwards – Aye, Reggie St. John – Aye, Lyndsey Baxter – Aye, Tray Harkins – Aye, and Sharon Powell – Aye. Motion approved.
- 4. Discussion – Building Improvements:** Molly McGovern, City Manager briefed the Authority of the need to clarify the intention of the “Building Improvements” fund allowance. Over the years there has been confusion on whether this fund is for the Hall of Waters building only, or if it can be shared by the other departments as well. In past minutes, it is shown both ways. Clarification is needed to move forward with certain projects and future requests. Lyndsey and Tray clarified the fund was created for the Hall of Waters building improvements. Molly McGovern will ask the departments to present their requests to the board at future meetings when allocations are needed.
- 5. Comments:** There were no comments.
- 6. Adjourn:** The meeting adjourned at 10:55 am. The next meeting is scheduled for Monday, April 12, 2021 at 4:00 pm.

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Susan Conyers, Authority Secretary