

**Cemetery Board
Minutes of Regular Meeting
May 7, 2014 – 5:00 pm**

Present: Ryan O’Dell, Linda Shumate, Jim Weyerauch, and Scott Buckman.

Absent: Bob Carlton.

Also Present: Ambrose Buckman, Mayor, David Haugland, City Manager, and Shannon Stroud, Cemetery Board Secretary.

1. **Approval of Minutes:** Linda Shumate motioned to approve the Cemetery Meeting minutes of February 13, 2014 and April 2, 2014; James Weyrauch seconded. Motion unanimously approved.
2. **Old Business:**
 - Budget Spreadsheets** – Board member James Weyerauch asked for an explanation of a \$145 overpayment in the January budget spreadsheet. David Haugland provided the answer. James Weyrauch motioned to approve the January, February, and March 2014 budget spreadsheets. Linda Shumate seconded. Motion unanimously approved.
 - Election of Chairman** – Linda Shumate nominated Ryan O’Dell for Chairman. Scott Buckman seconded. Motion unanimously approved.
 - Shepherd’s Hooks** – Sexton, Roberta Keeton is now experiencing problems with an excessive number of shepherds hooks. She requested that board members consider limiting the number of shepherd’s hooks to two (2) at each grave site.
 - Mausoleum** – the inside will be checked and cleaned, the outside flower pots will be filled, and seeding will be done on the graves that need it in preparation for Memorial Day.
3. **New Business:**
 - Visitors** – Sybill Taylor, Andy Yelton, Summer McFall, Sherry Branson-Hurt are in attendance to voice their concerns of specific issues that are not being taken care of in both Cemeteries. Cybill Taylor began the discussion for the group. The family is aware of the cemetery rules and the clean ups that happen twice a year and they have followed all the rules. All mementos, purchased by the owners of the plot, have been removed by the City and destroyed. They don’t believe this issue is due to theft because the items have come up missing since the City began the clean-ups. The monument is the property of the owner; the items on the monument are the property of the owner, the City is not. Vases, flowers, and miscellaneous (expensive) items placed on top of the stone are being removed and destroyed by the City. This is disrespectful of our buried loved ones. It is also disrespectful to leave the gravesite unseeded. Sybill’s sons grave has been this way for over 2 years, picture provided. This is happening in both cemeteries. Is the City reliable for this? All visitors in attendance at this meeting have called the City Manager but have not received a response, nor have the issues been taken care of. How does the City get the word to the families about the clean-up and the rules for the cemeteries? Visitors are asking if they have to get legal counsel involved to get this taken care of. City Manager, David Haugland and Mayor Ambrose Buckman informed visitors of the disarray that the cemeteries were in when the city was given authority over them and that a clean-up had to happen. Visitors were also given information regarding the websites and the communication used by the City for any rules and changes associated with the cemeteries. They ended their time stating that the issues brought forth need to be fixed, not just for our family but for all.

Visitors thanked the board for listening to their concerns. David Haugland stated he would accommodate by modifying the rules.

4. **Comments:** None.
5. **Adjourn:** The meeting adjourned at 5:40 pm. The next meeting is scheduled for Wednesday, June 2, 2014 at 5:00 pm.

Shannon Stroud
Cemetery Board Secretary

**Cemetery Board
Minutes of Regular Meeting
July 2, 2014 – 5:00 pm**

Present: Ryan O’Dell, Linda Shumate, Jim Weyerauch, and Scott Buckman.

Absent: Bob Carlton.

Also Present: Ambrose Buckman, Mayor, David Haugland, City Manager, and Shannon Stroud, Cemetery Board Secretary.

2. **Approval of Minutes:** Linda Shumate motioned to approve the Cemetery Meeting minutes of May 7, 2014; James Weyrauch seconded. Motion approved.
3. **Budget Spreadsheet:** Board members asked for an explanation of the trust accounts. David Haugland provided answers. The accounts in question are in regards to the accounts acquired since the city took over and that they can only utilize money from the interest of the accounts. Scott Buckman motioned to approve the May 2014 budget spreadsheet. James Weyerauch seconded. Motion approved.
4. **Old Business:**
Cemetery Roads – the amount to repair the roads in Crown Hill Cemetery was approved by the Capital Improvements Authority and will be taken to City Council on Monday, July 7, 2014.
Graves – several graves were checked by board members before this meeting, particularly the Yelton grave and some look great and some did not take to the seed. All graves have been seeded but some will need re-visited.
Mausoleum – Brent Bishop checked the mausoleum after the rains and fixed a leak in one area.
5. **New Business:**
Trees – were down after the storm but have been cleared.
Mowing of Cemeteries – it is being considered to get a full-time staff member to do the mowing at Crown Hill and Hillcrest Cemeteries instead of using a contractor. The cost is being compared.
Rules and Regulations – board members were asked to look at the rules and regulations and suggest revisions. Everyone is aware that the section with shepherds hooks needs revision, 2 shepherd’s hooks per grave is the recommendation.
6. **Comments:** None.
7. **Adjourn:** The meeting adjourned at 5:25 pm. The next meeting is scheduled for Wednesday, August 6, 2014 at 5:00 pm.

Shannon Stroud
Cemetery Board Secretary

**Cemetery Board
Minutes of Regular Meeting
August 6, 2014 – 5:00 pm**

Present: Ryan O’Dell, Linda Shumate, Bob Carlton, and Jim Weyerauch.

Absent: Scott Buckman and Mayor Ambrose Buckman.

Also Present: David Haugland, City Manager, and Shannon Stroud, Cemetery Board Secretary.

2. **Approval of Minutes:** Linda Shumate motioned to approve the Cemetery Meeting minutes of July 2, 2014; James Weyrauch seconded. Bob Carlton abstained. Motion approved.
3. **Budget Spreadsheet:** Bob Carlton motioned to approve the July 2014 budget spreadsheet. Linda Shumate seconded. Motion approved.
4. **Old Business:**
 - Cemetery Roads** – David Haugland, City Manager updated that the approval for new roads in Crown Hill Cemetery was approved by City Council and the work will start the 1st of September and be complete at the end of September 2014.
 - Graves** – Update by David Haugland, Moore Monument will continue to re-set headstones for the City of Excelsior Springs again this year. We are on their calendar.
 - Rules and Regulations** – board members were asked to look at the rules and regulations and bring suggestions for revisions to the next meeting. Everyone is aware that the section with shepherds hooks needs revised, 2 shepherd’s hooks per grave is the recommendation. Board members would like to see the wind chimes and birdhouses need to come down out of the trees at Hillcrest.
5. **New Business:**
 - Visitors** – 2014 Cemetery Legends....A Tombstone Tour – the Excelsior Springs Cultural Guild, Bob Gerdes and Lance Lamb, is in attendance to receive approval for their 2014 event. Last year was the first year for the tour. This year’s tour will be on October 3 and 4, 2014 at 6:00 pm and a 2:00 pm tour on Saturday. See the attached list for this year’s honorees. Linda Shumate motioned to approve the 2014 Cemetery Tour; Jim Weyerauch seconded. Motion approved.
 - Memorial Trees** – Ryan O’Dell visited the cemeteries today and is concerned about the Memorial Tree areas. They are covered in poison ivy and overgrown. Ryan asked if it is the responsibility of the family or the City to clean it up. David Haugland will get with his crews and take care of it.
6. **Comments:** None.
7. **Adjourn:** The meeting adjourned at 5:30 pm. The next meeting is scheduled for Wednesday, September 3, 2014 at 5:00 pm.

Shannon Stroud
Cemetery Board Secretary

**Cemetery Board
Minutes of Regular Meeting
November 5, 2014 – 5:00 pm**

Present: Scott Buckman, Bob Carlton, Linda Shumate, and Jim Weyrauch.

Absent: Ryan O'Dell and Mayor Ambrose Buckman.

Also Present: David Haugland, City Manager, and Shannon Stroud, Cemetery Board Secretary.

2. **Approval of Minutes:** Linda Shumate motioned to approve the Cemetery Meeting minutes of August 6, 2014; James Weyrauch seconded. Motion approved.
3. **Budget Spreadsheet:** James Weyrauch motioned to approve the July, August, and September 2014 budget spreadsheet totals. Scott Buckman seconded. Motion approved.
4. **Old Business:**
 - Cemetery Roads** – David Haugland, City Manager updated that the paving of roads in Crown Hill cemetery went well. The side of the roads will be worked on since people tend to drive in them. Measures are being taken to stop people from parking in Crown Hill Cemetery during High School and Parks and Recreation events also.
 - Seeding of Graves** - additional graves are being seeded.
 - Monuments** – Update by David Haugland, Moore Monument will re-set headstones again this year and will be here Monday and Tuesday.
 - Cemetery Tour** – the tour went well, close to 80 people attended.
 - Report on Clean-up of Cemeteries** – went very well this time. David Haugland received no phone calls. The Daily Standard did various articles and different advertising that helped this time.
 - Fence** – the fence that separates Crown Hill Cemetery and Century Park may be removed. The planting of shrubs or greenery may take its place for a barrier.
 - Rules and Regulations** – David Haugland asked if the board wants to take action in changing the rules regarding the number of shepherd's hooks allowed and to add verbiage regarding the hanging of items in the trees. David Haugland will draft wording for board members to review and bring to the next meeting. Once approved, the changes will be advertised for several months.
5. **New Business:** None.
6. **Comments:** None.
7. **Adjourn:** The meeting adjourned at 5:22 pm. The next meeting is scheduled for Wednesday, December 3, 2014 at 5:00 pm.

Shannon Stroud
Cemetery Board Secretary

**Cemetery Board
Minutes of Regular Meeting
December 3, 2014 – 5:20 pm**

Present: Scott Buckman, Bob Carlton, and Linda Shumate.

Absent: Ryan O'Dell and James Weyrauch.

Also Present: Ambrose Buckman, Mayor, Sharon Powell, Councilwoman, David Haugland, City Manager, and Shannon Stroud, Cemetery Board Secretary.

2. **Approval of Minutes:** Linda Shumate motioned to approve the Cemetery Meeting minutes of November 5, 2014; Scott Buckman seconded. Motion approved.
3. **Budget Spreadsheet:** Scott Buckman motioned to approve the October 2014 budget spreadsheet totals. Linda Shumate seconded. Motion approved.
4. **Old Business:**
 - Monuments** – Update by David Haugland, Moore Monument has re-set approximately 40 headstones again this year.
 - Crown Hill and Mausoleum Doors** – Scott Buckman referenced people driving off into the grass from the new pavement and asked for an update. Brent Bishop planted grass in the drive off areas and fertilized before the holiday. The double doors in the back of the mausoleum are in terrible shape and are going to need repair.
 - Rules and Regulations** – David Haugland asked if the board wants to take action in changing the rules regarding the number of shepherd's hooks allowed and to add verbiage regarding the hanging of items in the trees. Linda Shumate motioned for David Haugland to draft wording to only allow 1 Shepherd Hook and utilize other verbiage to keep items from being hung in the trees, etc. at both cemeteries. Scott Buckman seconded. Motion approved.
5. **New Business:**
 - Selling of Land** – David Haugland informed board members that the previous location for the movie theatre is not cost effective. Would the Cemetery Trust be willing to sell some acreage to give the movie theatre a new location? Cemetery Board Members were asked to consider it.
6. **Comments:** None.
7. **Adjourn:** The meeting adjourned at 5:39 pm. The next meeting is scheduled for Wednesday, January 7, 2015 at 5:00 pm.

Shannon Stroud
Cemetery Board Secretary