



COMMUNITY DEVELOPMENT
PLANNING & ZONING
201 East Broadway
Excelsior Springs, MO 64024
Phone: (816) 630-0756
Fax: (816) 630-9572

FOR OFFICE USE ONLY		
Fee: \$95.00		
Date _____	Received: _____	
Public _____	Notice _____	Date: _____

Easement Vacate Application

Applicant Name (Please Print): _____

Address: _____

Phone: _____ **Email:** _____

Property Survey Preparer: _____

Address: _____

Phone: _____ **Email:** _____

Property Location & Legal Description (attach on a separate sheet if necessary):

To be included:

- Property survey/site plan. (Three large + one 11x17 or smaller)
- Notarized letter requesting vacation of easement, street, alley or common-way.
- Proof of ownership of the property, i.e. WARRANTY DEED or a TITLE REPORT with the complete and correct legal description for the subject property.
- Copies of any covenants or deed restrictions pertaining to the subject property.
- A list of all neighboring property owners within 200' feet of the subject property. This information must be obtained from either the County Assessor's office or a local title company.

The vacated property shall revert to the owners of the adjacent lots.

Applicant Signature: _____ **Date:** _____